



THE MINUTES OF THE MEETING OF THE BOARD HELD

on Monday 4 December. 2023 in the Boardroom Te Koropiko West Spreydon School

Present: – Marriene Langton – Principal, Miriam Marshall – Chair, Abbey Parsons, Marina Shehata – Deputy Principal, Andy Dumbleton, Julia Mallet, Jody Apiata,

Apology: Shailesh Singh

In attendance for data report and discussions: Lou Nuualiitia, Hannah Gardiner, Janice Krammer – Teaching staff and Amy Scott - Christchurch University Better Start Literacy program

In attendance for minute taking: Linda Parsons

- 1. The meeting opened with a Karakia**
- 2. Whakawhanaungatanga:** Members shared their reflections of family time, family occasions and glimpses of the future.
- 3. Visitors to the meeting -** Lou, Hannah, Janice and Amy presented the data results and showed a power point presentation of graphs and data by age, year level and comparison from half yearly results.

Key points discussed were –

- Better Start Literacy program results program outlined
- Expectations at 10 weeks and 30 weeks of program
- Reading and Spelling focus
- Good Foundational skills
- All teachers trained to implement aligned learning
- Use of Teacher Aide time – alignment to classroom learning
- Follow up additional support for a small group of struggling learners
- Te Reo usage/second language for Pasifika students discussed
- Training for Teacher Aides to do testing
- Recognising barriers to learning – being in class, health, hungry and home situations – absence self-perpetuates failure
- End of year data – 80% cross section of students had met and improved reading strength age level or higher
- Changes 2024 onward -unknown as yet, as curriculum is changed – data, solutions and testing

- Some teaching in a different way, assessment in a different way
- Class numbers will be a little lower in 2024 and targets will look a little different.
- Extension programs for learners discussed ie UFLy program from University of Florida – great program
- Overall data showed pleasing results and good progress

The committee resumed the main meeting.

4. **Minutes of the previous meeting dated October 2023** had been circulated in pre reading.

Approved

5. **No In Committee minutes**

6. **Matters Arising:** Nil

7. **Principal's Report:** The principal's report had been circulated in pre reading

Moved: Miriam Marshall **Seconded:** Andy Dumbleton **Approved**

Discussion points:

- Asset budget expenditure – new office chairs
- Checking over all stored furniture
- 19% of BOT budget will available
- Expected monies for extra teachers

9. **Health and Safety report:** circulated and read in pre reading. For approval

Moved: Marina Shehata **Seconded:** Andy Dumbleton

10. **General Business:**

Out of Zone Enrolments: Policy is in place

- 74 current students enrolled and attending from out of zone
- Expectation of at least 16 siblings
- Expectation of roll of 308 and staffing to increase
- Term 1 applications are in
- Term 2 application will open shortly

11. **Delegations** – Abbey Parsons has updated and amended the Delegation policy on 4 December. Delegation to Principal and Principal to others – this can be updated from time to time as needed –

Motion: *The board delegates the Principal Marriene Langton as the property representative as per item B in the Delegation schedule.*

Moved: Abbey Parsons **Seconded:** Miriam Marshall **Approved**

12. In Committee discussions:

Miriam Marshall moved *-that the meeting moved into public excluded session at 6.40pm for reasons of legal and professional privilege and to protect the privacy of natural persons.*

The meeting was resumed at 7.06pm

Next meeting Monday , 4.30pm school boardroom

Approved: *M Marshall* **Date:** *26/2/24*

Chairperson

Meeting dates for 2024

26 February

25 March

20 May

24 June

5 August

16 September

30 October (NB– is on Wednesday – joint meeting Kahukura Boards)

9 December

